

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, March 16, 2016 7 PM**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, March 16, 2016 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Trustees Daniel W. White, L. Gordon Van Vechten and Jeffrey D. Fischer. Not in attendance this evening Trustee Judith C. Ogden. Also in attendance Village Clerk Margaret O’Keefe, Village Attorney Anthony B. Tohill and Village Treasurer Patricia Mulderig.

**1. Mayor – Douglas A. Dahlgard:**

• **March 15, 2016 Election Results:**

For the 1 village Mayor position, 2-year term, the results are as follows:

- **Douglas A. Dahlgard**                               **187 votes**
- John Lendino                                               128 votes

For the 2 village Trustee positions, 2-year terms, the results are as follows:

- **Gordon Van Vechten**                               **211 votes**
- **Judith C. Ogden**                                       **196 votes**
- John De Pasquale                                       147 votes

write-in for Trustee position:

- Dina Vivan                                                 4 votes
- Carmela Lazio                                           2 votes
- Theresa O’Brien                                         1 votes
- John Kelly                                                1 votes

**TOTAL BALLOTS CAST**(absentee inc.)   **319 votes**  
**ABSENTEE VOTES**                               **27 votes**  
**VOIDED BALLOTS**                               **7 votes**

- **Minutes of January 20, 2016 7 PM** Trustee meeting were presented. It was, upon motion by Trustee White, second by Trustee Fischer, abstention by Trustee Van Vechten and adopted (3-0-1):  
**RESOLUTION #142-15**  
**RESOLVED**, to adopt the minutes of the above referenced meeting as presented.
- Residents on Bacon Rd. to further discussions with National Grid.
- Hydrant flags to be installed by St. James Fire Department in April.
- Discussion regarding radios ensued.

**2. Financials – Patricia Mulderig, Treasurer:**

- Report submitted to the Board.
- It was, upon motion by Trustee Van Vechten , second by Trustee Fischer and unanimously adopted:  
**RESOLUTION #143-15**  
**RESOLVED**, the Board of Trustees hereby directs the village treasurer, Patricia Mulderig to provide to Industrial Appraisals an inventory of building and movable equipment changes from March 1, 2015 through and including February 29, 2016. Said fees are approved at a rate of \$310.00/annually.
- It was, upon motion by Trustee Fischer , second by Trustee Van Vechten and unanimously adopted:  
**RESOLUTION #144-15**  
**RESOLVED** to adopt Abstracts #126859-#126869 in the total amount of \$126,887.49 to be paid from the General Fund.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:  
**RESOLUTION #145-15**  
**RESOLVED**, the village treasurer is authorized and directed to make the budget modifications as noted below:

	BUDGET F/Y/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
	2/29/2016		2/28/2016
A1001 REAL PROPERTY TAXES	(1,355,261.68)	2,638.39	(1,352,623.29)
A1090 INT & PENALTIES ON TAXES	(6,275.25)	(327.90)	(6,603.15)
A1255 CLERK FEES	(216.14)	(2.75)	(218.89)
A1560 BUILDING PERMITS	(95,126.05)	(450.25)	(95,576.30)
A2110 ZONING FEES	(2,000.00)	0.00	(2,000.00)
A2709 EMPLOYEE HEALTH CARE CONTRIBUTIONS	(6,581.82)	(1,291.12)	(7,872.94)
A1010.46 BOARD OF TRUSTEES	1,000.00	309.39	1,309.39
A1325.1 TREASURER - PERSONAL SERVICE	43,839.42	28.31	43,867.73
A1325.22 TREASURER - OFFICE SUPPLIES, TELEPHONE	2,200.00	510.95	2,710.95
A1410.1 CLERK -PERSONAL SERVICE	67,944.24	19.27	67,963.51
A1410.23 CLERK ADVERTISING	623.04	65.94	688.98
A1420.41 LAW- GENERAL	32,506.40	2,150.00	34,656.40
A3501 CONSOLIDATED HIGHWAY AID	(80,550.00)	(27,459.31)	(108,009.31)
A3620.2 BUILDING INSPECTOR EXPENSES	1,000.00	41.56	1,041.56
A5110.10 STREET MAINT - PERSONAL SERVICE	178,607.09	1,525.38	180,132.47
A5110.11 STREET MAINT - OVERTIME	12,189.17	2,330.66	14,519.83
A5110.21 STREET MAINT - TRUCK REPAIRS	39,544.44	54.15	39,598.59
A5110.221 STREET MAINT - NORMAL REPAIRS & MAINTENANCE	20,000.00	570.63	20,570.63
A5110.25 DRAINAGE TRUCKING & DISPOSAL	8,000.00	627.25	8,627.25
A5110.5 STREET MAINT - EQUIPMENT PURCHASES	4,258.72	1,256.00	5,514.72
A5110.8 STREET MAINT - BENEFITS	13,663.44	811.91	14,475.35
A5142.42 SNOW REMOVAL - MATERIALS	36,000.00	15,345.37	51,345.37
A5142.44 SNOW REMOVAL - CONTRACTED SERVICES	17,659.50	915.00	18,574.50
A8010.1 ZONING BOARD PERSONAL SERVICE	0.00	4,662.01	4,662.01
A8010.10 ZONING BOARD PERSONAL SERVICE	5,052.59	(4,662.01)	390.58
A9050.8 UNEMPLOYMENT INSURANCE	5,500.00	331.17	5,831.17
A1990 CONTINGENCY	0.00	0.00	0.00
	0.00	0.00	0.00
	<u>(1,056,422.89)</u>	<u>0.00</u>	<u>(1,056,422.89)</u>

- Adjustments to tax assessments received from the Town of Smithtown subsequent to the acceptance of the tax rolls. It was, upon motion by Trustee Van Vechten , second by Trustee Fischer and unanimously adopted:  
**RESOLUTION #146-15**  
**RESOLVED**, to authorize and direct the Village Treasurer to refund the taxes as per the successful grievances in the amount of \$709.70 as follows:

PROPERTY ID	SECTION	BLOCK	LOT	HOMEOWNER	ASSESSOR LETTER	ASSESSOR'S DATE	CURRENT ASSESSMENT	CORRECTED ASSESSMENT	DIFFERENCE	2016/2017 ADJUSTMENT
1	700	1	1	8	FISHKIN	10-Feb-16	11735	11479	(256)	(60.16)
2	20900	4	2	14	CECERE	10-Feb-16	10000	9295	(705)	(165.68)
3	2100	1	1	22	PHILIPS	10-Feb-16	6702	6233	(469)	(110.22)
4	12300	3	1	9.2	SHAW	10-Feb-16	22000	20410	(1,590)	(373.65)
ASSESSMENT ADJUSTMENT - MARCH 16, 2016									(3,020)	(709.70)
5							0	0	0	0.00
6							0	0	0	0.00
7							0	0	0	0.00
8							0	0	0	0.00
ASSESSMENT ADJUSTMENT -									0	0.00
TOTAL										709.70
ASSESSMENT ADJUSTMENT - MARCH 16, 2016										(709.70)
ASSESSMENT ADJUSTMENT -										0.00
TOTAL 2016/2017 ASSESSMENT ADJUSTMENTS										<b>\$0.00</b>

- It was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted:  
**RESOLUTION #147-15**  
**RESOLVED**, to accept the generous donation to the Village of Head of the Harbor from Leighton H. Coleman III in the amount of \$500.00.

### 3. Building Department, ARB, JCC, PB - Gerard Harris, Building Inspector:

- ARB did not meet.
- JCC meet but no HOTH applications were reviewed.

**4. Planning Board - Harlan Fischer, Chairman:**

- Planning Board did not meet.

**5. Mayor – Douglas A. Dahlgard:**

- Discussion regarding ingress/egress at Deepwells Lane.

**6. Public Comment:**

- Discussion regarding road striping and traffic enforcement.
- Discussion regarding deer.
- Bereavement notice of resident Jay Gunther.
  
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted, to move to executive session to discuss personnel.

- It was, upon motion by Mayor Fischer, second by Trustee Van Vechten and unanimously adopted:

**RESOLUTION #148-15**

**RESOLVED**, due to the specific set of facts presented to the Board, the bereavement policy will be extended to allow 4 days of leave time for any employee needing such leave from Monday, February 29 through Thursday, March 3, 2016. This action will have no further effect on the adopted policy. It was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted to move to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee White, second by Trustee Van Vechten and unanimously adopted, to adjourn the meeting at 7:58 PM.

Respectfully Submitted,

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Margaret O'Keefe  
Village Clerk